

## INFORMATION FOR FEE PAYING STUDENTS

**Cost of Tuition:** \$11,587.50 per year 2009 (includes GST)  
\$2,896.88 per term (includes GST)

**Refund:** Refunds will be considered upon request. Refunds will be for whole (not parts) terms' tuition not taken up. An administration fee of \$500 will be charged. Refer to Refund Conditions attached.

**Other Costs:**

- Stationery:** cost differs according to Year level but ranges from \$40 to \$80
- Trips and Excursions:** Costs according to trip expenses
- Activities:** As part of the curriculum costs are sometimes incurred for materials not readily available in the school
- Performances:** At times outside performers are in the school and students pay to attend the performance
- Sports Activities:** Sports experts are occasionally contracted to provide a sports programme and the students pay for the programme
- Uniform:** Uniform shop on site

**Applications:** Prospective applicants are advised to contact the school office to enquire about the availability of places at the appropriate Year level.  
If a place is available, applicants will be required to complete an application form.  
Once all the documentation has been received (see below) applicants will meet with the Principal who will process the application, discuss the conditions of enrolment and allocate a class.

**Documentation:** Applicants must have the following documentation:  
Passport showing New Zealand Entry Permit. On payment of fees a letter will be given to the applicant to present to New Zealand Immigration in order to gain a Student Permit.  
The school will photocopy the New Zealand Entry Permit and the Student Permit.  
No student will be enrolled until a Student Permit has been granted.

**Accommodation:** Parents of International Students who will be living with a caregiver other than the parents will be required to sign an Indemnity Document for Designated Caregiver.

**Complaints:** Attached are the procedures and people to contact if the student has a problem or complaint.