



## Minutes of PTA Meeting

7.30pm Wednesday 5<sup>th</sup> June 2019 at St Thomas's School

### Meeting opened 7.35pm

**Present:** Sally, Emma W, Andy, Julie, Naani, Amanda, Abbey, Tania, Richie, Andy, Emma O, Shakil, Luke

**Apologies:** Marie, Abbey, Alexis, Donna.

**1. Confirmation of Previous Minutes** – Andy confirmed as read. Seconded by Julie.

### 2. Board update

- Attended by Alexis and Naani.
- YTD\$235k. ESOL grant of \$51k has come in, FFP funds are being released each term.
- “Fencing modifications to be done to protect at risk students. A letter has been sent to all neighbours backing onto the school grounds. Some neighbours would like to retain access but from a health and safety point of view we cannot guarantee whether these gates are closed or locked. Working with the Ministry to resolve these issues. Would like to secure the fence and have gates installed which are closed during the day when students are in school and have security open and close these gates after hours and at weekends.”
- Building consent went into the Ministry on 9th May and building will commence on the 6th June.
- BOT nominations to be in by the 24<sup>th</sup> May. Election date is the 7th and counting completed on the 13<sup>th</sup>. Quite a few people stepping down so will be a changing of the guard.
- Waiting for ERO report in approximately four weeks' time.
- PTA recognised as doing a good job and congratulated on good uniform sales.
- Able Tasmin Trip has been approved.

### 3. Correspondence In / Out

- In: Resignation Letter from Michelle, Letter from Michael that all donations received from the PTA has been spent on the astro turf.
- Out: Quiz letters to local businesses

### 4. Treasurer's report – Emma W

- Quiz funds from table sales and sponsors pouring in.
- Lantern \$174 profit, down from last year with 100 lanterns left. Cash taking were down.
- Movie - \$70 profit, relieved to actually get over breaking even.
- Emma suggests a stock take after each event – all agree this is a good idea.

### 5. Teacher's report – Sally

- Another Pasifika day was very successful.
- Eastern Zones Soccer was fun and successful.
- Pink Shirt Day was fun and full of pink, great group pic!

- SLC – interesting time and lots of positive feedback from the parents.
- Year 7&8 vaccinations were carried out.
- Community of Learning discussing a rich learning opportunity for students from a collaborative perspective in working together.
- ESOL – assess progress at mid-year and end of year, currently doing mid-year assessments.
- Year 2 Assembly in the hall was a huge success. Shared morning tea in the hall. Year 4 next Friday.
- Staff meetings varied; recent meeting was discussing the form filled out by the students on 'how they learn' for the whole school. Teachers will discuss and look at how they can foster the children's perspectives.
- Pinnacles Trip tomorrow.
- Strike Day- non -union teachers and office staff were present. More planned.

## **6. General Business:**

### **a) Meeting with Michael (Emma and Alexis)**

- ERO: Currently in a feedback cycle with ERO, immediate feedback was very positive. The 1-5 year review recommendations has been stopped and they are looking at a different system still to be communicated.
- Quiz night: Michael is happy to be auctioned off as a table server, he will start working on his costume!
- The container is to be moved asap – current status is that it has been relocated to its permanent position and will have power soon. Glen will secure our current shelving system and add further shelves.
- Mufti days: We discussed these and Michael said they are organised by the student council and one mufti will often cover a few causes.

### **b) Lantern Walk (Abbey & Shakil)**

- Weather was good, and was a good night for everyone who was there.
- Was a good community event.
- Luke will make dumplings for next year.
- Lanterns were challenging with the candles, potentially look at LED ones next year (Shakil will follow up).
- Potentially reduce cost to shift gear.
- Can drive produced 2 boxes, potentially have boxes outside classroom.
- Abbey - Also it seem to be held very early this year.....not even Winter i.e June 1<sup>st</sup> onwards – we could start at an earlier time in mid-June – I think the time (around dinner time on a Sunday) puts people off attending.

### **c) Movies (Julie)**

- Rocketman: Hyots have raised prices, competing with Netflix. 16 families purchased the tickets. Emma O and Donna were 25% of sales! It has been decided that without a sponsor no adult movie next year.
- Toy Story 4: Flyer done and will start promoting. Will sell Lux seats at a higher cost \$45 for 2 seats, single tickets are \$16. To break even is 200 seats in over 300 seats in cinema. Comms to go out via Facebook, Flexibuzz, Newsletter, Posters and Flyers.

#### **d) Quiz Update (Committee)**

- Preparations are progressing, less than 2 weeks to go!
- We stopped online sales to control the final spots on the tables.
- All major aspects of the night are secured and organised.
- We are currently collating our prizes and looking to keep the comms going to promote our prizes and sponsors.
- We will be looking for help on the night from PTA members.

#### **e) Musical Showcase (Emma O & Luke)**

- Luke is organising the food.
- Emma is co-ordinating the auditions and performances with teacher support.
- Suggestion of promoting through facebook- post a video.
- Choir is a possibility to open each act – junior and senior.

#### **f) Calendar Art (Amanda)**

- Amanda has received the paper.
- Sally has sent the whole school list so dividing paper into packs for each class, paper and labels for each student.
- Starts next term.

#### **g) Pizza Lunch (Emma)**

- With Michelle gone and Donna away, Alexis will run this pizza lunch.
- Proposed date 13<sup>th</sup> June once confirmed with the school.

#### **h) Athon (Alexis, Marie, Richie)**

- Waiting confirmation of Athon focus.
- Term 3 topic is future problem solving.
- Ideas: Rugby world cup, well-being, general knowledge, climate change, natural disasters.
- Prizes seem to promote this event.
- Committee will meet this term to produce an idea to the teaching staff.

#### **i) Fundraising Extras**

- New Event – Craft Beer and Wine Tasting Night. Jo from Sileni wines can join with Epic Beers. Thinking of October as a timing. Want to limit tickets to around \$100. Look at timings toward the end of the year- quiz committee to look at dates. Possible to try 21<sup>st</sup> September.

#### **j) Carry on to next meeting**

- Tablets to revisit next meeting.
- Revisit Craft Beer and Wine night.

**7. Next PTA Meeting:** Wednesday 3<sup>rd</sup> July 7.30pm

**Meeting closed 9.12 pm**

## Summary of actions:

Topic	Action	Responsibility
Quiz Committee: Naani, Emma, Mandy, Andy, Amanda, Alexis.	Continue to meet on a regular basis and work through check lists!	Emma O, Naani, Andy, Amanda, Alexis
Movie Night - Kids	Continue promoting and monitor sales	Julie
Musical Showcase	Initiate Auditions and organise logistics (hall, bar, piano, teachers) Organise food	Emma Luke
Pizza Lunch	Book in pizza lunch, comms	Alexis
Athon	Drive this event and ensure a focus is decided – initiate process.	Alexis, Marie, Richie
Fundraising Extras	Doodle Boards – follow up Craft Beer and Wine Night	Luke Andy & Emma

## Wine & Cheese roster:

Meeting	Who
Weds 3 <sup>rd</sup> July	Donna & Shakil
Weds 7 <sup>th</sup> August	Naani & Amanda
Weds 4 <sup>th</sup> September	Alexis & Richard
Weds 16 <sup>th</sup> October	Julie & Tanya
Weds 6 <sup>th</sup> November	Emma x2
Weds 4 <sup>th</sup> December	

Note: If you are unable to attend the meeting you are assigned please make arrangements with your buddy or swap with someone.