



Minutes for PTA AGM 2021

7pm Weds 3rd March 2021, via Zoom

WELCOME (Emma O'Brien)

I declare the St Thomas's PTA Annual General Meeting for the 2021 year open. It is a pleasure to welcome all PTA members. Thank you for showing your interest by coming here tonight. The Annual Report and Annual Accounts will be shared for your approval.

MINUTES

The minutes of the last Annual General Meeting have been circulated. Are there any amendments? **NO**. Would someone move that this is a true and correct record of what took place at the last AGM. **TRUE & CORRECT**.

MATTERS ARISING

Is there any business arising from the minutes? **NONE**

ANNUAL REPORT

Emma O'Brien will now present the Annual Report on activities of the PTA over the past year (SEE REPORT BELOW).

The report is now open for discussion. **KERI AMENDED 2021 DONATION TOTALS** There being no (further) discussion would someone move that this report be adopted; **JOSIE** Seconder; **NIC R**

FINANCIAL REPORT

I now call on the Treasurer to present the Financial Report.

KERI CONFIRMED TOPLINE RESULTS, TO BE FINALISED ON LIASION WITH EMMA W, THEN MINUTED.

ELECTION OF OFFICERS The next item on the agenda is the election of officers.

Office of Chairperson/s – Emma O'Brien is continuing in her term, assuming the title of Chairperson. Alexis Basturkem has stood down as co-chair, are there any other nominations? **NOT YET**

Adopted for Chairperson of Emma; **KERI** seconder; **JOSIE** All those in favour? **5** I am pleased to declare that Emma O'Brien continues as Chair.

Office of Secretary – Keri Brown has been nominated for the position of Secretary, are there any other nominations? **NO** Seconder for the nomination of Keri; **NIC R** All those in favour? **5** I am very pleased to declare that Keri Brown is re-elected as Secretary.

Office of Treasurer – Keri Brown has been nominated for the position of Treasurer, are there any other nominations? **NO** Seconder for the nomination of Keri; **EMMA** All those in favour? **5** I am pleased to declare that Keri Brown is re-elected as Treasurer.

GENERAL BUSINESS The next item on the agenda is general business. Is there any general business?
NO

CLOSE MEETING There being no (further) general business, I declare this Annual General Meeting closed. **EMMA O'BRIEN**

St Thomas's School PTA Annual General Meeting

3rd March 2021

Chairperson's Report for 2020 – Emma O'Brien

This annual report is a summary of the PTA's involvement at St Thomas's School in 2020. Our dual aim as a committee is to bring the school community together for fundraising and social purposes. We co-operate with and support the Board of Trustees, teachers and office staff to ensure the best outcomes. Our events and fundraising efforts raise funds to support the school's facilities and resources via our direct donations to the BOT.

We had a smaller crew with our **membership** in 2020. Emma O'Brien and Alexis Basturkem as Co-chairs leading a team of 8 (Keri Brown, Naani Abercombie, Shakil Bhimani, Josie Tait, Nicolette Rattenbury, Nicola Green, Ange Lieskounig, Justin Paul), thank you all for your presence and commitment to the cause!

The PTA is based on a parent teacher relationship and Sally Clothier has been, and continues to be our **teacher representative**. Sally we thank you once again for all the time and energy you put into the role, from your valuable time, teacher reports, teacher perspectives to your presence at every event we organise. Sally, thank you from all of us.

Our target for 2020 was to raise funds to *'enhance the outdoor learning environment including play surfaces and learning through play equipment'*. Our total donations for 2020 were lowered due to the inability to run events with covid-19 restrictions. Despite this we still donated \$20,000 followed by an early donation in 2021 from funds raised over 2020 of \$15,000. While this is down from previous years, it is reflective of the current economic climate and global pandemic. Upon close evaluation, our smaller events that we run every year were in fact up from last year, it was the bigger fundraisers that suffered a drop in funds raised, which again given the year was to be expected. We were unable to run the musical showcase, movie nights and the lantern festival due to Covid 19, however all other events with a little rescheduling and juggling went ahead.

School Picnic \$4,800+ - Our school picnic has been building over the years and is now filled with cultural stalls with food options and cultural experiences, alongside food trucks and an increasing variety of experiences and entertainment. We had 5 cultural performances from individuals and groups from within the school and external professional performers as well. This is a much loved event by the community and once again was well attended and the feedback from both the teaching team and community continues to be very positive. This is a big undertaking for the PTA and really does need the full support from PTA members and the school community, thank you to all those who helped and will continue to help make this social event such a success with an increase in profit from 2019.

Athon \$9,100+ -Keri in conjunction with Amy Thurston constructed a 'Whenua Athon' suited to all year levels across the school. This year profits were down and participation in the senior school was once again on the low side. However, this traditionally remains to be our second biggest fundraiser of the year, so we look forward to continuing to make this a successful fundraiser in 2021. Thank you to Keri for all her efforts, to Tony Edwards and Ovato for the assistance with printing and to all the people who came in and counted the money!

Quiz Night \$12,000+ - The Quiz night is a well-oiled machine now and a well attended event to which people returned to with great excitement. This event heavily relies on sponsorship and donations of prizes and auction items. Given the status of businesses in the community we really struggled to pull together sponsorship and prizes and were faced with a rescheduling of the event as well. Despite these challenges Saint Johns Butchery continued to be a loyal and long-standing silver sponsor of St Thomas's and we continue to promote them in our community and welcome them back in 2021. The quiz welcomed the return of Bronze sponsor Direct Energy Solutions, and also the addition of Coimex International We are grateful for these parents supporting the PTA and school and hope they return in 2021! We had the wonderful Sam Franks back as MC with DJ Fetu providing the music. Thank you to Naani, Keri, Nic R, Josie, Justin, Emma O and Sally for hosting another great night!

School Disco \$3,400+ - This is a very popular event for the kids and always an exciting afternoon/evening. We went with the theme of Halloween this year, less pressure for parents to source another costume for their children. The addition of pizza to the food options was well received as parents didn't have to try to fit in dinner for the kids around the disco. We once again utilised older students to help at the junior disco which worked well, however still require parent help to run smoothly. Thank you to the PTA members (current and ex) who once again did a fabulous job of making the night a success for the children who had a great night, which is what it is all about, thank you all (Keri, Michelle, Ange, Nic G, Nic R, Justin and Josie).

Entertainment Books \$500+ – This fundraiser went to a digital option for 2020 and the up take was very low, with a significantly reduced figure for 2020. Josie is taking this over in coming years and we hope to see this pick up again as a fundraiser for the school and in support of businesses in NZ.

Calendar Art \$3,500+ - Amanda (ex PTA) has continued to apply her expertise to this area and ran this fundraiser again very smoothly. Prices remained the same, with the addition of smiggle pens. This raised almost the same amount as last year proving it is a popular option in the community, utilised by many for Christmas gifts. Thank you, Amanda, (and husband!) and Sally for keeping this fundraiser going.

Ice-blocks \$2,300+- This continues to be a popular option for the children. The move to small ice blocks at \$2 or three for \$5 has proved to be successful. We have seen a huge increase in profit from 2019, thank you to Ange for being our ice-block lady!

Pizza \$5,200+ – Alexis and Ange have done a great job of running this fundraiser in place of our sausage sizzles, due to challenges with space during the new build. This is a popular and profitable fundraiser, thank you to everyone who has helped out and to the Waterpolo team for being the delivery people.

Yummy Stickers : Sports gear – Naani is the new Yummy sticker lady who collates and sends these off, entitling the school to new sports equipment. This is a very simple process and benefits all the children at school.

New Parent's Morning Tea – The office staff have taken over facilitating these rather than the PTA communicating with families. A co-chairperson attends these along with Michael Maher and they are a worthwhile event to welcome parents to the school and to recruit new members.

Second Hand Uniform Sales \$860+– 2020 saw a drop in funds raised as there were fewer uniform sales and opportunities to run sales around lockdowns. We have found they are popular at the picnic and we will now add them to the meet the teacher day. We continue to keep the prices low to make it desirable and affordable to all and encourage recycling of uniforms. The community continue to be positive about the opportunity to donate and purchase second hand.

House T-shirts – The purchasing of house t-shirts to meet the needs of the school community continues to be requested and supported. As mentioned previously, this has not turned out to be a big fundraiser as we wanted them to be affordable, however as we revisit this each year orders decrease placing pressure on the PTA to temporarily cover costs to meet printing needs. The kids and teachers love them, and it supports ownership to houses in the school with which we see a sea of colour on sports days now. We will continue to run sales at least twice a year and have a small amount of stock on hand. Thank you to Emma (and her daughter Ella) for co-ordinating and delivering these t-shirts.

Christmas Hams and Turkeys \$600+– Thank you to Ange and Keri for facilitating this fundraiser and to Saint Johns Butchery for making it possible. The addition of the turkey this year was a good way to build on this fundraiser which we hope to see a growth in year by year.

To finish, a huge thank you to all members for their continued commitment and time in supporting your children's school. This year we will aspire to continue to raise school spirit in our community and fundraise to support the BOT in bettering the facilities and resources in our school.