



Agenda for PTA Meeting

*7pm Wednesday 9th February 2022
School Staffroom*

1. Present – Josie, Nic, Keri, Kav, Sally and potential new member Tracey James + Ruth & Kathryn via Zoom
2. Apologies – Naani
 - a. Yasar has withdrawn his PTA membership
 - b. Josie to follow up on Ange continuing to help and Justin for BBQ's(?) for 2022
3. Confirmation of Previous Minutes – Josie & Nic
4. Correspondence In / Out
 - a. Letter from BOT received, thanking us for the \$15k donation in December
 - b. Toilet paper fundraiser (My Fundraiser) opportunity emailed to PTA – Josie to review
 - c. Josie received confirmation that Top Schools 2022 has been cancelled
5. Chair Update – Josie / Nic
 - a. Michael has advised that there is to be no in-person PTA fundraising events for Term 1
6. Teacher's Report – Sally
 - a. New year is going well.
 - b. PTA function – the catering/food - at my place was covered by Michael/School/BOT.
 - c. New Times for T1 2022 – Morning tea and lunch: • 12:30-1:15 Play • 1:15 Lunch eating - supervised by classroom teacher (staggered release to continue classroom learning at teacher discretion around 1.25pm) We will review this new system at the end of Term One and decide if we are going to continue with it. It's going well.
 - d. COVID update:
 - i. Staggered finish times: • Years 0-2: finish at 2.45pm (prompt pick up from junior carpark gate requested) • Years 3-8: finish at 3.00pm Multiple departure options for students to leave school: • Years 0-2: Exit via the junior carpark gate • Years 3-5: Exit via the main front gate • Years 6-8: Exit via the Kohimarama Road gate (unless collecting younger siblings) During Term One the school gates will be closed at 3:15pm Monday to Friday, but will be open on the weekends for the community to access the school site.
 - e. New Teachers: Year 3, Year 7, Year 5, Year 6 – Mixture of beginning teachers and teachers from overseas/other schools.
 - f. Teachers are to wear masks when coming to admin block.
 - g. Office/admin staff & senior management rotate days on at school and working from home.
 - h. Teachers are in single cell classrooms with barriers between open spaces – eg: bookbag bays.
7. Treasurer's Report – Keri
 - a. 2022 financial report due to the Charities Services by 30 June 2022
 - b. Keri to confirm with Emma W questions on report and then set up a meeting with Ruth to hand over Treasurer role
 - c. Suggestion of payment to the Board of \$6k – approved Josie & Nic
8. General Business

- a) Discuss meeting day & set dates for the year, including AGM (All)
 - a. PTA meetings to be the 1st Weds of the month at 7pm in School staffroom; AGM is 7pm Weds 2nd March 2022
 - b. Keri to include wine & cheese roster in the Minutes
- b) Finalise 2022 fundraising goal? (All)
 - a. Josie & Nic to discuss with Michael and then re-circulate to the PTA at next meeting for discussion
- c) Set Event dates for 2022 (All)
 - a. Term 1
 - i. Second Hand Uniforms – ordered via email
 - ii. Bakers Delight Hot Cross buns (Kathryn)
 - iii. Iceblock Fridays – pre-order through Hero and deliver to classrooms? Josie to clear with Michael
 - iv. Kinsterrain Honey (Josie)
 - v. Athon – “Inventors & Inventions” (Kav & Keri to develop questions)
 - b. Term 2
 - i. Dusty Apron Baked Goods – Matariki (Josie)
 - ii. Second Hand Uniforms – order via email
 - iii. Movie night – Maverick 26th of May at Berkeley Mission Bay (Keri to re-book)
 - iv. Sausage Sizzle
 - v. Iceblock Fridays
 - c. Term 3
 - i. Quiz night
 - ii. Colour Fun Run
 - iii. Calendar Art
 - iv. Sausage Sizzle
 - v. Iceblock Fridays
 - d. Term 4
 - i. Disco
 - ii. Christmas Ham & Turkey
 - iii. Sausage Sizzle
 - iv. Iceblock Fridays
 - e. Park it for now
 - i. Entertainment Books
 - ii. Musical Showcase
 - iii. School Picnic / Camp Out
 - f. Other ideas
 - i. Coffee cards for cafes in the area (multiple)?
 - ii. Saint Johns Butchery meat hamper? (Ange / Nic)
- d) Any other business?

Meeting closed 8.55pm

Wine & Cheese Roster (new members to be added as confirmed):

NAME	PTA MEETING DATE
Kav & Keri	Weds 2 nd March
Ruth & Kathryn	Weds 6 th April
Nic & Naani	Weds 4 th May
Josie & Kav	Weds 8 th June
Keri & Ruth	Weds 6 th July
Kathryn & Nic	Weds 3 rd August
Naani & Josie	Weds 7 th September

Kav & Keri	Weds 28 th September
Ruth & Kathryn	Weds 2 nd November
Nic & Naani	Weds 7 th December