



## Minutes for PTA Meeting

7.00pm Wednesday 6<sup>th</sup> April 2022

School Staffroom

1. Present – Nic, Ruth, Angela, Kathryn, Sally, Tracey, Naani and Kav (online)
2. Apologies –Josie, Keri, Justin.
3. Confirmation of Previous Minutes – Ruth, seconded by Sally.
4. Correspondence In / Out
  - a. Nothing of significance
5. Chair Update – Josie / Nic
  - a. Not met with Michael since the last meeting, but informal catchups with staff.
  - b. Claire will run the pizza and mufti day sale internally.
  - c. I did meet with Georgia (on the Board of Trustees) re. need for funds and sharing fundraising goals with public/school people. She is investigating putting in a thermometer fundraising image near the office to keep people up to date with fundraising efforts. This will be combined with school fundraising efforts (pizza and mufti days twice per term).
  - d. Term one we have done uniform sale and hot cross buns. Need to pick up fundraising efforts for term 2. We also propose another uniform sale imminently but will discuss this later.
  - e. We will discuss these efforts shortly, but we hope to run – math-A-thon early term 2 and either jump-rope challenge or colour run in term 2 (other one in term 3)
6. Teacher's Report – Sally
  - a) School is rocking on, and we are all looking forward to Term 2 when the playground areas will be opened so that year levels are not confined to certain areas, and some collaborative teaching will occur. The divisions between rooms will come down.
  - b) The Bike Track will be opened up in June as we will wait for the planting and grass to grow around the bike track.
  - c) We are still looking and applying for some funding to supply some bikes.
  - d) The Songbird Project is funding some planting so these plants will be planted before June.
  - e) Teachers are looking forward to seeing families during Student Led Conferences next week and students are working towards sharing their learning journeys with their parents.
  - f) Any staff meetings have been held in the larger area of M4/5 area.
  - g) Teachers are working on report writing now as they go live at the end of term.
  - h) A First Aid course takes place on Teacher Only Day next Thursday.

Notice to staff from Sally:

To help fund some more sports equipment the PTA are promoting Yummy Sticker Collection. Please find a sheet in your cubby holes which you could place somewhere in your classrooms close to where the students eat their morning tea and lunch. The sheet is double sided so students can put the stickers on one side and the Yummy bag badges on the other.

The PTA are currently designing a Math-Athon which will now be promoted next term. The Athon test and sponsorship cards will be issued in Week 1 of Term 2 and the testing will take place on in Week 3 on 16th May.

## 7. Treasurer's Report – Keri

- a. Charities Commission submission by end of June 2022
- b. Josie, Nic, Ruth & Keri to go into ASB to change over approvers and confirmations – must do this month.

## 8. General Business

- a) Finalised 2022 fundraising goal - Outdoor Bike Track & surrounding environment.
- b) Math-A-thon – changed theme to Math-A-thon - Kav and Nic
  - a. Kav has done quiz questions 0-2 and 3-4. Working on older years and will email to Nic
  - b. Keri to do pledge cards & class lists & teachers comms to Sally
  - c. Unlikely to get cards out this week as planned. Delayed to week one next term. Aim to get cards out May 2<sup>nd</sup>, 2022. Testing Monday 16<sup>th</sup> May. Money in by Monday 23<sup>rd</sup>. Prizes to be purchased. Sally suggested a prize of an hour on the new bike track for bike/skate party for class or individual.
- c) Hot Cross Buns – Kathryn liaising with Bakers delight. Nic to email final numbers to Kathryn on Thursday 7<sup>th</sup> April am. 77 orders already.
  - a. Order by Thurs 11am 7<sup>th</sup> April (advertise as being the 6<sup>th</sup>)
  - b. Delivery Weds 13<sup>th</sup> April to the school (time of delivery?)– helpers needed for sorting and delivery to classrooms, masks must be worn.  
  
Need to work out times buns available and will be asking for helpers.
- d) Second hand uniform sales - Josie
  - a. propose advertising for email orders again imminently.
  - b. Advertise email orders for one week only, delivery to classroom Term 2, week 1. That'll give me the holidays to bag them.
  - c. If anyone wants to help in week 2 of the holidays to bag the items? Kav is available. Please say in the communication that you will be informed of the availability of your order prior to the start of Term 2.
  - d. House t-shirts – Leave until later in the year - closer to when there may be other events/occasions to wear them to entice buyers.

- e. Yummy stickers – Sally to print sticker sheets off and put in the teacher cubby holes to display in classrooms along with communication. (see above, notice to staff within Sally's report)
- e) Other fundraising ideas
- a. Kinsterrain Honey – Yes - Keen to do middle of term 2. Josie do we have the contact for this?
  - b. Colour Run – Kathryn – Suggest doing in term 4 during warmer weather. Kathryn to ask Sunhill garden centre for sponsorship as they sponsored Meadowbank school colour run.
  - c. Consider Jump Rope for Heart equivalent.
- Unsure if the heart foundation still doing this - Check what Josie had in mind. Ideas: Could buy skipping ropes, pay to enter. Creative categories, longest time, variety of challenges, backwards skipping, double-dutch, long rope, dress up theme. School has long ropes available. Decided to leave until term 3. Josie and Kathryn to organise together. <https://www.pinterest.com/pin/211174959081851/>
- d. Saint John's Butchery – Meat pack for term 4, BBQ pack. Ange will reach out SJB and see what they would suggest.
  - e. Iceblocks – Ange ok to reinstate for term 2, Kathryn to help for first week after holidays (term2). Nic/Josie to Ask Michael if ok to do so.
- f) Any other business?
- a) Dusty apron for fundraising around Matariki – Josie can you follow up?
  - b) Movie night, Top gun – Maverick is being released 26 May 2022. Is Keri still keen to organise this?
  - c) Nic to book hall for disco 23<sup>rd</sup> Sept and the Quiz night 24<sup>th</sup> September.
  - d) Naani to communicate to parent reps to recruit more PTA members, advertise and ask for volunteers for upcoming events. Sally to email spreadsheet of parent rep emails to Naani.
  - e) Talk to Michael ask if we can do sausage sizzles. If so, give each class a bottle of sauce. (33 classes) Sauce bottles to be returned with baskets.
  - f) Consolidated fundraising ideas to spread out during the year. See below.

## Term 2

Math-a-thon – 2<sup>nd</sup> May.

Honey - mid term

Movie night – 26<sup>th</sup> May

Matariki - Dusty Apron bakery – 27<sup>th</sup> June.

### Term 3

Jump rope / jump-a-thon

Disco - Friday 23<sup>rd</sup> September

Quiz night – Sat 24<sup>th</sup> September. Use ideas/themes from last year, pony club for haybales.

### Term 4

Colour run

Saint John's Butchery - BBQ meat pack

Meeting closed at 8.50pm