



ST THOMAS'S SCHOOL

Minutes of Meeting held in the Staff Room On Tuesday 19 September 2023

1. **Present:** Michael Maher, Claire Fromow, Nick Chapman , Annika Lim, Alistair Monk and Megan Wheeler
2. **Karakia, Open & Welcome** Meeting opened at 6.30 pm.
3. **Apologies** None
4. **Declare interests** None
5. **Previous Minutes** The Board resolved that the minutes from the meeting held on 15 August 2023 are a true and accurate record.
Confirmed – M Maher / C Fromow
6. **Correspondence** Correspondence
 - i. Studentcare Report Term 3
7. **Action List** No actions outstanding.
8. **Financial Report** Financial Report
 - i. August Financial report - Tabled
 - ii. August Statement of Financial Performance – Tabled
 - iii. Refund of \$13,600 from international student - Approved
Confirmed A Lim & M Wheeler
9. **Project Board**
10. **Principal's Report** Principal's leadership development and wellbeing allowance of \$6k from the collective agreement has arrived for 2023 and we will reallocate this \$6k spend to 2024.

2023 APPA Principal's wellbeing fund - \$2,000. \$400 went towards a conference. Remainder to be allocated to swimming programme.

Fire alarm cable to hall is replaced.

Culturally responsive report – making sure we are being authentic. Research and document our school history.

Quotes for painting – discussed in committee.


Issues with current astro turf area and sink holes have appeared which are becoming a concern. We are looking to extend the size of astro turf courts, so there will be three courts, plus a costing to fence the whole area. This will give us more outdoor space in wet weather when the fields are closed. Tiger Turf developed the original area over 8 years ago and are working up some options and prices. We will get more quotes.

Kamo Marsh have supplied tenders for front shelter. Tenders discussed in committee.

Planning to increase the numbers of FFP students over the next 3 years and 2024 budget will identify expenditure to support this.

M Maher

- 11. Key Issues:** None
- 12. PTA minutes** PTA minutes – 9 August 2023 – as read.
- 13. Policies** Policies
- i. Healthy Foods and Drinks – approved
 - ii. Bring your own Device – some changes
 - iii. Theft and Fraud Prevention – some changes
- 14. General Business** School trip safety. Debrief on Cross Country – Bring back further information to next Board meeting.
- 15. Meeting Review** Great – Good decision making process.
- The meeting closed at 8.40 p.m.
- Next meeting: Tuesday 24 October 2023

Signed: 
Nick Chapman
Chair

Date: 24/10/2023