



## Minutes for PTA Meeting

7.00pm Wed 8<sup>th</sup> Nov 2023

School Staffroom.

Present: Josie, Alex, Nic, Ange, Kat, Tracey, Kav, Melissa

Apologies: Katie.

Confirmation of Previous Minutes: Kav, Ange.

Correspondence In / Out:

- Thank you for the contribution to the school from the BOT.
- Calendar art and quiz – queries and feedback.

Chair Update – Josie / Nic:

Feedback from Michael:

- Michael is happy to have the year 8 leavers dinner at the school.
- Mid winter quiz topic good, thank you letters and sponsors letters to come.
- Request for an updated newsletter from the PTA for the newsletter.

Josie requests for everyone to come with new ideas for next meeting – ideas for next quiz next year, open night for new parents run by the PTA. Items to cull or add.

Teacher's Report – Alex

- Missing calendar art – re-orders coming by PTA. More reminders for staff next year to ensure things don't go missing.
- Martins missing shirt from colour run. Where is it? Josie has a shirt to deliver to Alex in S4.
- Xmas Ham discounts for staff – is this available? Yes - Ange will email comms for staff to Alex on how teachers can order at discounted price.
- Week 9 – years 5-8 tabloid sports day. Do PTA want to do sausage sizzle? Who is around to help?
- Josie will add Alex to whats app for comms.

### Treasurer's Report: Melissa Martin

- YTD earnings – \$50,000 approx
- Donated 15,000 to BOT (30,000 for the year)
- Cookie time cookies selling well. Orders in by 16<sup>th</sup> November. Delivered to school week of 4<sup>th</sup> Dec.

### Items to discuss/review:

- a. Calendar art – Missing orders to be sorted by Josie.
- b. Colour run – Debrief - Advertise/Market more next time especially directly to kids, daily notices. Review day and time to encourage more people to attend, possibly a warmer time of the year. More volunteers needed. Food under the tree to see it better and sell more.
- c. Cookie time cookies – 43 containers ordered. Orders in by 16<sup>th</sup> November. Delivered to school week of 4<sup>th</sup> Dec.
- d. Xmas ham and turkeys – Last orders 14<sup>th</sup> Dec, pick up from 18<sup>th</sup> Dec.
- e. Mitre 10 BBQ – Better off to encourage bbqs at events we are already running than introduce something new.
- f. Year 8 leavers dinner – Wednesday 13<sup>th</sup> December 5-7pm. Kav to book hall. Pre-Order whole pizzas on Kindo. Games to play cornhole, juggling. Sell soft drinks, chips etc. Teachers to give out leavers hoodies. Kindo pizza orders in by Monday 11<sup>th</sup>.
- g. Picnic/family fun night -Thursday 15<sup>th</sup> or Friday 16<sup>th</sup> Feb. Alex to take a poll as to which day is best.

### Any other business?

- Gorilla bags. 3 left, discontinuing next year.
- Iceblock Fridays continuing.
- Need to get friends of the PTA underway start of next year. Stall at picnic, ask at iceblock Fridays.
- Tracey leaving for next year, need to find a new secretary.
- Item to purchase for next year – Melissa to find out about eftpos machines. Hire vs buy. Ange to buy a hand trolley and boxes for second hand uniforms.
- Tech improvements – tick box sheet/schedule that everyone can go in and alter.

Meeting closed - 8.50pm

PTA Meeting dates Drinks and nibbles

1<sup>st</sup> December – Christmas party

6<sup>th</sup> December – Tracey, Melissa. (Ange away!!)