



ST THOMAS'S
SCHOOL

Minutes of Meeting held in the Staff Room
On Tuesday 5 December 2023

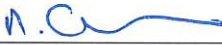
1. **Present:** Michael Maher, Claire Fromow, Nick Chapman, Alistair Monk, Annika Lim and Megan Wheeler
2. **Karakia, Open & Welcome** Meeting opened at 5.39 pm.
3. **Apologies** None
4. **Declare interests** None
5. **Previous Minutes** The Board resolved that the minutes from the meeting held on 24 October 2023 are a true and accurate record.
Confirmed – M Wheeler / C Fromow
6. **Projects on the Project Board** To be discussed later.
7. **Correspondence** Correspondence
 - i. Student-Care Report
 - ii. Student-Care Pastoral Care Services
8. **Action List** No actions outstanding.
9. **Financial Report** Financial Report
 - i. October Financial Report – Tabled.
 - ii. October Statement of Financial Performance – Tabled.
 - iii. November Financial Report – Tabled.
 - iv. November Statement of Financial Performance – Tabled.
 - v. Cyclical Maintenance Provision – Tabled.*Approved – N Chapman / A Monk*
10. **Principal's Report** ESOL Statistics
Music Education Statistics
M Maher
11. **Annual Report** 2023.
Approved – M Wheeler / N Chapman
12. **Key Issues** None
13. **PTA Minutes** PTA minutes – 11 October 2023 and 8 November 2023 – Noted.
14. **Policies**
 - i. International Students Policy – Approved
 - ii. Discretionary Leave Policy – Approved
 - iii. School Camp / EOTC Experience Policy – Approved

15. **General Business** None.

16. **Meeting Review** Good collaboration.

The meeting closed at 6.45 p.m.

Next meeting: Tuesday 20 February 2024

Signed: 
Nick Chapman

Chair
Date: 20/2/2024