



ST THOMAS'S
SCHOOL

**Minutes of Meeting held in the Staff Room
on Tuesday 17 June 2025**

- 1. Present**

Michael Maher, Megan Wheeler, Arapeta Albert, Myriam Gros,
Claire Fromow, Annika Lim and Alistair Monk
Visitors: Peter Bernhardt (Parent), Karl Landman (Parent)
- 2. Apologies**

Nick Chapman
- 3. Karakia, Open & Welcome**

Meeting opened at 6.35pm
- 4. Declaration of interests**

None.
- 5. Previous Minutes**

The Board resolved that the minutes from the meeting held on
20 May 2025 are a true and accurate record.
Confirmed – M Wheeler and M Maher
- 6. Correspondence**
 - i. StudentCare Report – Term 2, 2025 discussed.
 - ii. StudentCare interview booklet tabled.
- 7. Action List**
 - i. No actions outstanding.
 - ii. Argyle (Uniform Supplier) proposal was referred to legal team
and some changes proposed to Argyle. Updated version
received and will be signed.
- 8. Financial Report**
 - i. May Financial Report tabled and approved.
 - ii. May Statement of Financial Performance tabled and
approved.
 - iii. Annual Report for the year ended 31 December 2024 tabled
and approved.
 - iv. Auditors Report for the year ended 31 December 2024 tabled
and approved.
 - v. RSMNZ Management letter tabled and approved .
 - vi. Budgeted Statement of Financial Position and Cashflow -
reviewed and approved – *M Wheeler and C Fromow*.

Cyclical maintenance schedule to be reviewed at a future Board
meeting.

M Wheeler and C Fromow
- 9. Key Issues**
 - i. ERO Visit feedback. Extensive and thorough review carried out .
by ERO. Very positive feedback.
 - ii. Basketball Courts – general feedback. Out for tender on
GETS website. Steve Waters, Yellowstone Holdings, will run
the process.

M Maher
- 10. Health & Safety Report**

Discussed.

M Maher

11. General Business

Memorandum of Understanding signed between Auckland Transport and St Thomas's School, regarding limiting speeds around the school and using electronic signs.

12. Curriculum update

Mathematics and Better Start Literacy across the school discussed.

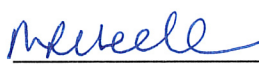
C Fromow & M Maher

13. Meeting Review

Efficient discussion around the board table.

The meeting closed at 7.45p.m.

Next meeting: Tuesday 5 August 2025

Signed: 

Megan Wheeler
Acting Chair

Date: 5/08/25