



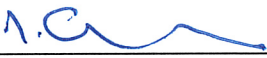
ST THOMAS'S
SCHOOL

**Minutes of Meeting held in the Staff Room
on Tuesday 5 August 2025**

- | | |
|---------------------------------------|---|
| 1. Present | Michael Maher, Claire Fromow, Nick Chapman, Megan Wheeler, Arapeta Albert, Myriam Gros, Annika Lim, Alistair Monk and Karl Landman. |
| 2. Apologies | None. |
| 3. Karakia, Open & Welcome | Meeting opened at 6.34pm. Karl welcomed to the Board. |
| 4. Declaration of interests | None. |
| 5. Previous Minutes | The Board resolved that the minutes from the meeting held on 17 June 2025 are a true and accurate record.
<i>Confirmed – A Lim and A Monk</i> |
| 6. Correspondence | i. None. |
| 7. Action List | i. Discussed. |
| 8. Financial Report | i. June Financial Report discussed
ii. June Statement of Financial Performance discussed
<i>Approved – N Chapman and C Fromow</i> |
| 9. Key Issues | i. Annual Implementation Plan 2025 Progress Report tabled and various sections discussed in detail.
<i>M Maher</i> |
| 10. Health & Safety Report | i. Discussed.
<i>M Maher</i> |
| 11. Audit Inspection Report | i. Building Audit Inspection carried out by Auckland City Council. School Property Manager is forwarding the report to Argest Technical Services Ltd. We will action Argest's recommendations.
<i>M Maher</i> |
| 12. Policies | i. Entertainment
<i>Approved – C Fromow and N Chapman</i> |
| 13. General Business | i. ERO report overdue as ERO are understaffed.
ii. Attendance – Term 1 and Term 2, 2025 data presented. Main reason for absences is medical followed by holidays.
iii. Draft Strategic Plan 2026 – 2028 tabled. Input will be sought from parents and school staff and will be presented back to the next Board meeting.
<i>M Maher and C Fromow</i> |
| 14. Meeting Review | Smart, robust and constructive discussion around the board table. |

The meeting closed at 7.40p.m and the Board went into InCommittee. The public are excluded from the whole of the proceedings of this meeting under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987.

Next meeting: Tuesday 2 September 2025

Signed: 

Nick Chapman
Chair

Date: 