



ST THOMAS'S
SCHOOL

**Minutes of Meeting held in the Staff Room
on Tuesday 21 October 2025**

- 1. Present** Claire Fromow, Megan Wheeler, Arapeta Albert, Myriam Gros, Karl Landman and Keezia Haste.
- 2. Apologies** Michael Maher.
- 3. Karakia, Open & Welcome** Meeting opened at 6.31pm. Welcome to Keezia Haste.
- 4. Election of Board Chair** Megan Wheeler moved that Arapeta Albert be elected Chair. Claire Fromow seconded. Unanimous.
- 5. Declaration of interests** None.
- 6. Previous Minutes** The Board resolved that the minutes from the meeting held on 2 September 2025 are a true and accurate record.
Confirmed – A Albert and M Gros
- 7. Correspondence**
 - i. StudentCare Report – Term 3, 2025 discussed.
C Fromow
- 8. Action List** Discussed:
 - i. Cyclical maintenance to be built into 5YA plan;
 - ii. Summary of parent responses on Strategic Plan 2026 – 2028 survey results tabled.
- 9. Financial Report**
 - i. August Financial Report discussed.
 - ii. August Statement of Financial Performance discussed.
 - iii. September Financial Report discussed.
 - iv. September Statement of Financial Performance discussed.
 - v. 2026 Budget – Being prepared
Approved – M Wheeler and C Fromow
- 10. Key Issues**
 - i. Annual Implementation Plan 2025 Progress Report - Tabled
 - ii. Special Needs Review – Surveyed community, surveyed staff and reviewed Ministry best practice.
 - iii. 2025 Team Targets – BSLA discussed.
C Fromow
- 11. Health & Safety Report**
 - i. Discussed.
C Fromow
- 12. General Business**
 - i. Building Consent has been approved by Council for Basketball Court.
 - ii. Painting of Senior Block over Christmas break.
 - iii. Planning for Special Needs toilet is with Council. Ministry has approved.

- iv. Strike day is happening. Staying open with enough staff for supervision.

C Fromow

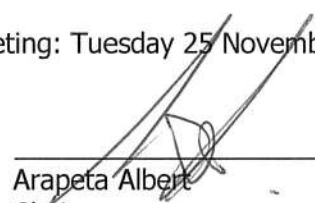
13. Meeting Review

Good preparation by Board members and efficient discussion around the board table.

The meeting closed at 7.22p.m and the Board went into InCommittee. The public are excluded from the whole of the proceedings of this meeting under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987.

Next meeting: Tuesday 25 November 2025

Signed: _____


Arapeta Albert
Chair

Date: _____

