



ST THOMAS'S
SCHOOL

**Minutes of Meeting held in the Staff Room
on 26 May 2026**

- 1. Present** Michael Maher, Arapeta Albert, Megan Wheeler, Myriam Gros, Karl Landman and Keezia Haste.
- 2. Karakia, Open & Welcome** Meeting opened at 6.31pm.
- 3. Apologies** Claire Fromow.
- 4. Declaration of interests** None.
- 5. Previous Minutes** The Board resolved that the minutes from the meeting held on 17 March 2026 are a true and accurate record.
Confirmed – A Albert and M Wheeler
- 6. Action List** Discussed and completed.
- 7. Financial Report**
 - i. March Financial Report – tabled and approved with comments
 - ii. March Statement of Financial Performance – tabled and approved with comments
 - iii. April Financial Report – tabled and approved with comments
 - iv. April Statement of Financial Performance – tabled and approved with comments
 - v. Cyclical Maintenance Provision Calculation 2026 – tabled and approved with follow up review
 - vi. Board of Trustees Procurement Report – Lawn Mower – tabled and approved
Approved – K Haste and K Landman
- 8. Key Issues**
 - i. Playground – Discussed
 - ii. 10 Year Property Plan (5 YA) – Discussed
 - iii. Argyle Back to School Report – Discussed
 - iv. Intermediate Hoodie design – Discussed and approved
 - v. Annual Implementation Plan Progress Reporting 2026 – Discussed
M Maher
- 9. Health & Safety Report**
 - i. Health and Safety report discussed – Discussed
 - ii. E-Scooters in School – Discussed
 - iii. Planned Fire Evacuation carried out in Term 1 – Discussed
M Maher
- 10. Policies**
 - i. Reporting on Student Progress – Approved
M Maher and A Albert

11. General Business

- i. International Student Fees – Discussed and an increase approved
- ii. Two persons to travel overseas for International Student Fairs – Discussed and approved
- vi. Students attending Kelly club from external families – Discussed and approved
- vii. Attendance Data – Discussed
- viii. Attendance Management Plan 2026 – Discussed and approved
- ix. Student Led Conference Stats (Overall-77.3%, Māori- 74% & Pasifika- 59%) – Discussed

A Albert and M Wheeler

12. Meeting Review

Indepth and succinct discussion around the board table.

The meeting closed at 8.26pm and the Board went into In Committee. The public are excluded from the whole of the proceedings of this meeting under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987.

Next meeting: Tuesday 16 June 2026

Signed: _____


Arapeta Albert
Presiding Member

Date: _____


16 June 2026